

# GEORGIA HARKNESS SCHOLARSHIP AWARD

## Application Form

Deadline for all material: MARCH 1<sup>st</sup>

Feel free to use additional sheets as needed to provide sufficient information to represent your thinking, yet should be concise as possible.

**Please print CLEARLY.**

Name in full: \_\_\_\_\_ Age \_\_\_\_\_  
First Middle Last (as of September of this year)

Present Address \_\_\_\_\_  
Street City State Zip

Permanent Address \_\_\_\_\_  
Street City State Zip

Phone number: Home ( ) \_\_\_\_\_ Work ( ) \_\_\_\_\_  
Cell ( ) \_\_\_\_\_

E-mail Address \_\_\_\_\_

Annual Conference \_\_\_\_\_

Date of Certification: \_\_\_\_\_

Social Security Number \_\_\_\_\_

Ethnic Origin:  European-American  African- American  Asian-American  
 Hispanic / Latina  Native American  Pacific Islander  
 Other \_\_\_\_\_

Citizenship:  USA  Other \_\_\_\_\_

The applicant must be a **full-time** student and have proof of permanent residency. If permanent resident, list Alien Registration Receipt Card No. \_\_\_\_\_

The applicant must be seeking elder's ordination, as approved by the Annual Conference Executive Clergy Session, and planning a career in The United Methodist Church. One of the letters of reference **MUST BE** from the Chair of District Committee on Ordained Ministry, indicating you are a certified/ratified candidate AND the **DATE OF CERTIFICATION**. The applicant must have a 3.0 G.P.A. or higher.

Have you applied for admission to the M.Div program of an accredited seminary?  Yes  No

Name of seminary you plan to attend and state where you are in the process. (Skip if you are currently enrolled. \_\_\_\_\_

If you are currently enrolled, give the name of the seminary you are attending \_\_\_\_\_

Address of seminary \_\_\_\_\_

What is your of study beginning in the fall semester of this year?  First  Second  Third  Fourth

If, at the beginning of the award year, you will have less than one full year remaining, state the hours needed to graduate (e.g. 3 credit hours remaining) and the date when studies will be completed. \_\_\_\_\_

# Personal History

1. State in the space below a summary of your professional goals and the intentional fulfillment of your elder's ordination (or plan's for elder's ordination). Also, attach a separate sheet of paper where you briefly describe in *ONE* typewritten page, the events that brought you to this decision and your goals in ministry. Share how you fulfill the ideas of Georgia Harkness: scholarship, spiritual growth, social justice.

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2. Briefly state your personal history as it applies:

Marital Status: \_\_\_\_\_

Employment of spouse (if married) \_\_\_\_\_

Number of children \_\_\_\_\_ Ages of children \_\_\_\_\_

Other legal dependents for which you are financially responsible \_\_\_\_\_

3. Biographical information to be used for press release if awarded scholarship:

Name of hometown: \_\_\_\_\_

Name of church currently serving or attending: \_\_\_\_\_

4. Give a brief description of your job history or attach a resume`.

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- 5.

Colleges and Seminaries Attended	Dates (M/Y – M/Y)	Major	Minor	Degree earned	GPA

6. List any other name(s) that transcripts might be filed under: \_\_\_\_\_

7. List any academic honors, prizes, etc. you have received \_\_\_\_\_

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8. What factors, if any, should be taken into consideration in evaluating your academic record? (For example: Excessive outside work, illness, inadequate curriculum offerings, ETC.) \_\_\_\_\_

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# Financial Statement

Outline estimated family income and expenditures. Please note: **An incomplete or unrealistic budget will mean that your application cannot be considered.** Show total family income and expenses.

**Estimated Expenses:**

(September through September)

Tuition and fees	\$ _____
Books	_____
Housing (rent/mortgage)	_____
Utilities	_____
Food	_____
Transportation	_____
Personal	_____
Donations	_____
Social Security & Income Tax	_____
Other Expenses *	_____
<i>(List in detail all other major</i>	_____
<i>Categories, use separate paper</i>	_____
<i>as needed)</i>	_____
<b>TOTAL EXPENSES</b>	<b>\$ _____</b>

**Financial Resources:**

Funds in hand	\$ _____
Your earnings	_____
Your spouse's earnings	_____
Family / gifts	_____
Social Security	_____
Assistantship / rebate	_____
Other income	_____
<b>Total Income</b>	<b>_____</b>
Loans	_____
Scholarships granted	_____
Anticipated scholarships	_____
Approved scholarships	_____
<b>TOTAL RESOURCES</b>	<b>\$ _____</b>

If your estimated need is great than the award, what plans do you have for providing the difference?

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Have you ever received a Georgia Harkness Scholarship award?     Yes                       No

What other grants and scholarships did you receive last year? \_\_\_\_\_

What other grants and scholarships have you applied for that are still pending? \_\_\_\_\_

How much do you owe in educational loans from prior years? \_\_\_\_\_

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# References

Name four persons (Other than relatives) who will serve as your references. They should be people who know you well and who are in a position to make adequate statement about you. The list should include: (1) a minister who knows of your interest in ordained ministry; (2) a seminary professor who knows of your academic work, if not in seminary, the Director of Admissions from the seminary you plan to attend. (They should be able to state your desires as related to your application to seminary). (3) a lay person on the Pastor – Parrish Committee (4) the CHAIR of the District Committee on Ordained Ministry indicating you are a certified candidate and the date of your certification by the Annual Conference. Include name, address, and position on all references. **Incomplete references will mean that your application cannot be considered. E-mailed and faxed references will not be accepted.**

1. **Minister reference**

Name \_\_\_\_\_

Address \_\_\_\_\_

City / State / Zip \_\_\_\_\_

2. **Seminary Professor or other academic reference for those currently enrolled. For those applying to seminary, a reference from the Director of Admissions.**

Name \_\_\_\_\_

Address \_\_\_\_\_

City / State / Zip \_\_\_\_\_

3. **Pastor – Parish relations reference**

Name \_\_\_\_\_

Address \_\_\_\_\_

City / State / Zip \_\_\_\_\_

4. **Chair of the District Committee on Ordained Ministry reference**

Name \_\_\_\_\_

Address \_\_\_\_\_

City / State / Zip \_\_\_\_\_

**Checklist**

- I have requested all academic transcripts, including fall term grades. Date of request(s) \_\_\_\_\_
- I have enclosed four sealed letters of recommendation.
- I am a certified candidate, approved by the Annual Conference Executive Clergy Session. Year: \_\_\_\_\_
- I have included complete financial information and will update in writing by March 10 any significant changes
- I have enclosed my typewritten, one-page statement
- I have signed the application form (below)

**DEADLINE for application and for ALL supporting material is MARCH 1.**

\_\_\_\_\_  
Signature of Applicant Date

Send all application materials and transcripts to :  
Georgia Harkness Scholarship Award  
GBHEM  
PO Box 340007  
Nashville, TN 37203-0007  
ATTN: Elizabeth

# GEORGIA HARKNESS SCHOLARSHIP AWARD

## Reference Letter

*Please type or print clearly.*

*Please address reference letters to the members of the selection committee.*

Applicant's Name \_\_\_\_\_

Name of reference \_\_\_\_\_

Full address \_\_\_\_\_  
Street City State Zip

\_\_\_\_\_

Minister

\_\_\_\_\_

Seminary Professor or Director of Admissions

\_\_\_\_\_

Lay person on Pastor – Parish Committee

\_\_\_\_\_

Chair of District Committee of Ordained Ministry (Please answer the next few questions and then write your reference)

Is the applicant a CERTIFIED/RATIFIED CANDIDATE by the Annual Conference Executive Clergy Session?  Yes  No

If yes, please indicate date (M/D/Y) of certification

\_\_\_\_\_

Please indicate how long you have known the applicant and in what capacity.

\_\_\_\_\_

The Georgia Harkness Scholarship is designed for women over 35 who are seeking elder's ordination in The United Methodist Church as a second career. The award is not based upon financial need. Applicants should exemplify the qualities of Georgia Harkness: **Scholar for the Church; Spirituality – her own resourcing of spirituality for the laity; and a Social justice Commitment.** Please write your reference with regard to these three characteristics. (Use additional paper as necessary)

Signature \_\_\_\_\_

Date \_\_\_\_\_

**Send reference letter to the applicant in a sealed envelope.** All application materials are due in the scholarship office no later than March 1.

Applicant's Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_